

BROMSGROVE DISTRICT COUNCIL

SCRUTINY STEERING BOARD

29TH APRIL 2008

NEW SCRUTINY TASK GROUP

Responsible Portfolio Holder	Councillors Mrs. J. M. L. A. Griffiths and P. J. Whittaker
Responsible Head of Service	Head of Culture and Community Services Head of Planning and Environmental Services

1. SUMMARY

- 1.1 To consider the membership and terms of reference of the combined Anti-Social Behaviour and Alcohol Free Zones Task Group.

2. RECOMMENDATION

- 2.1 Members are requested to:
- (a) decide upon the membership of the Task Group (see attached Task Group Membership Forms – Appendix 1);
 - (b) consider and agree the terms of reference of the Task Group (see attached Scrutiny Exercise Scoping Checklist – Appendix 2); and
 - (c) decide upon the length of time the Task Group will have to carry out its investigation.

3. BACKGROUND

- 3.1 At the last meeting of the Scrutiny Steering Board held on 1st April 2008, the two new Task Groups looking at Anti-Social Behaviour and Alcohol Free Zones (established in February 2008) were amalgamated to form one Task Group.
- 3.2 Councillor K. Taylor, who had originally been appointed as the Chairman of the Anti-Social Behaviour Task Group, was appointed as the Chairman of the new combined Task Group.
- 3.3 As the Task Group Chairman, Councillor K. Taylor has completed a Scrutiny Exercise Scoping Checklist which is attached as Appendix 2. The scoping checklist forms the basis of the Task Group's terms of reference and therefore the Board needs to consider this carefully.

- 3.4 By merging the two Task Groups the total number of membership forms received is now eleven. This includes the two membership forms which were tabled at the last Scrutiny Steering Board Meeting from Councillors Mrs. C. McDonald and P. M. McDonald, as well as a further membership form received since the last Scrutiny Steering Board Meeting from Councillor S. P. Shannon.
- 3.5 With the exception of the appointed Task Group Chairman, the remaining ten Members who had submitted a completed membership form for either the Anti-Social Behaviour Task Group or the Alcohol Free Zones Task Group have been contacted to inform them of the Board's decision to combine the Task Groups and to ask them to confirm whether or not they still wished to serve on the new Task Group.
- 3.6 Nine of the ten Members stated they would still like to serve on the amalgamated Task Group. Their completed membership forms are attached as Appendix 1. However, from those nine Members, Councillors J. T. Duddy, D. McGrath and C. J. Tidmarsh also indicated that, if it helped the Scrutiny Steering Board, they were equally happy to withdraw their membership form to allow others to remain on the Task Group.
- 3.7 As the maximum number of Members that should serve on a Task Group is seven (including the Chairman), the Board now needs to decide Membership of the amalgamated Task Group.
- 3.8 Members are reminded that when setting a timescale for a Task Group, it is usually expected that a Task Group will conclude its investigation within four months from the date of the first Task Group meeting. However, the Board can decide that certain topics require more time to ensure complex issues and/or wide subject matters are properly scrutinised.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no financial implications directly relating to this report.

5. LEGAL IMPLICATIONS

- 5.1 There are no legal implications directly relating to this report.

6. COUNCIL OBJECTIVES

- 6.1 This report does not directly link to Council Objectives.

7. RISK MANAGEMENT

- 7.1 There is no risk, either negative or positive, directly associated with this report.

8. CUSTOMER IMPLICATIONS

8.1 There are no customer implications directly relating to this report.

9. EQUALITIES AND DIVERSITY IMPLICATIONS

9.1 There are no implications directly relating to this report for the Council's Equalities and Diversity Policies.

10. VALUE FOR MONEY IMPLICATIONS

10.1 There are no Value for Money implications directly relating to this report.

11. OTHER IMPLICATIONS

Procurement Issues – None.
Personnel Implications – None
Governance/Performance Management – None
Community Safety including Section 17 of Crime and Disorder Act 1998 – None
Policy – None
Environmental – None

12. OTHERS CONSULTED ON THE REPORT

Portfolio Holders	They are aware of the amalgamated Task Group which has been set up
Chief Executive	Yes
Executive Director (Partnerships and Projects)	Yes
Executive Director (Services)	Yes
Assistant Chief Executive	No
Head of Service	Yes
Head of Financial Services	No
Head of Legal, Equalities & Democratic Services	Yes

Head of Organisational Development & HR	No
Corporate Procurement Team	No

13. WARDS AFFECTED

All Wards.

14. APPENDICES

Appendix 1 – Membership Forms for the Task Group

Appendix 2 – Scrutiny Exercise Scoping Checklist completed by
Councillor K. Taylor

15. BACKGROUND PAPERS

None.

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